

**MINUTES**  
**NEIGHBORHOOD ENHANCEMENT COMMISSION**  
**REGULAR MEETING**  
**Wednesday, January 15, 2003**  
**3<sup>rd</sup> Floor, One Civic Center**

**Present:** Chairperson Martha Seaman  
Vice Chairman John Shultz  
Commissioners Sue Alsworth, Patty Badenoch,  
Dick Kiesell and George Knowlton

**Absent:** Nancy Wendorf

**Staff Present:** Raun Keagy, Rob Millar

**CALL TO ORDER / ROLL CALL**

A regular meeting of the Neighborhood Enhancement Commission was called to order at 5:09 PM and members were present as stated above.

**APPROVAL OF 12/04/02 MEETING MINUTES**

COMMISSIONER ALSWORTH MOVED FOR APPROVAL OF THE DECEMBER 4, 2002 MINUTES. COMMISSIONER KNOWLTON SECONDED THE MOTION WHICH CARRIED 6-0.

**DISCUSSION AND POSSIBLE COMMISSION ACTION ON A NEIGHBORHOOD FUNDING PARTNERSHIP FROM CODE ENFORCEMENT ROCK PROGRAM**

This item was moved ahead on the agenda.

Michelle Bruce, Code Enforcement Inspector, was present to discuss this proposal to help neighborhoods in the mature areas of Scottsdale south of Thomas. The current ordinance requires homes to landscape their yards with rock, gravel, or grass and some people don't have the funding. This program is not being publicly advertised, but when an inspector is writing up a compliance order and sees a need for assistance, they can offer this "Rock the House" partnership. The homeowner would need to do the preparation and the city would buy the rock, and deliver it. Organizations in neighborhoods have also stepped up and want to help beautify the area.

Responding to Vice Chairman Shultz, Ms. Bruce said hardships will be determined by tax returns, proof of medical bills, or whatever the hardship is. There are guidelines in place. It was also discussed that money would come back to the Commission if someone did not comply with the guidelines, and that someone renting their home would not be eligible. Ms. Bruce said only gravel was being offered, not sod.

Ms. Bruce said \$10,000 was needed for the first year for about 25 homes. This would go toward an open PO (purchase order) for billing of the rock orders.

**MINUTES - REGULAR MEETING  
NEIGHBORHOOD ENHANCEMENT COMMISSION  
Wednesday, January 5, 2003  
Page 2**

Commissioner Knowlton expressed he would like to see this program city-wide rather than focused on south Scottsdale. Commissioner Alsworth suggested language similar to the NEC guidelines which limit funding to neighborhoods that are at least 15 years old.

Mr. Keagy said this item would be brought back next month after tightening up the guidelines.

COMMISSIONER BADENOCH MOVED FOR CONTINUANCE OF THIS ITEM TO FEBRUARY 5, 2003. COMMISSIONER KNOWLTON SECONDED THE MOTION WHICH CARRIED 6-0.

**DISCUSSION AND POSSIBLE COMMISSION ACTION ON A NEIGHBORHOOD FUNDING PARTNERSHIP REQUEST FROM THE OLIVEWOOD TOWNEHOMES ASSOCIATION**

Suzanne Baker and Chris Farrar were present from the association to discuss this painting project. Commissioner Alsworth commented that painting was considered maintenance and usually not considered as an eligible project. Mr. Millar said this particular project could be considered either as an enhancement or as maintenance.

The applicants discussed how the colors of the wall along 64<sup>th</sup> street clashed. They had raised the association fees by \$15 month to accommodate the painting but that money and their reserve monies were being eaten by other expenses.

Vice Chairman Shultz felt this application met the spirit of the NFP and he would support it.

COMMISSIONER KNOWLTON MOVED FOR APPROVAL OF THIS REQUEST FOR \$5000. VICE CHAIRMAN SHULTZ SECONDED THE MOTION WHICH CARRIED 6-0.

**DISCUSSION AND POSSIBLE COMMISSION ACTION ON A NEIGHBORHOOD FUNDING PARTNERSHIP REQUEST FROM THE POWDERHORN RANCH HOMEOWNERS ASSOCIATION**

The applicants were not in attendance so this item was tabled until the next meeting.

**DISCUSSION AND POSSIBLE COMMISSION ACTION ON A NEIGHBORHOOD FUNDING PARTNERSHIP REQUEST FROM THE SANDPIPER SCOTTSDALE ASSOCIATION**

David Coleman, president of the association, discussed the proposal for beautification of the entrance to this community with xeriscaping, automatic gate, and a pedestrian sidewalk. The total proposal was estimated at \$144,000 with the gate being about \$30,000. Mr. Millar noted that the gate did not meet the Commission's criteria but the other items could be considered for NFP approval.

**MINUTES - REGULAR MEETING  
NEIGHBORHOOD ENHANCEMENT COMMISSION  
Wednesday, January 5, 2003  
Page 3**

Mr. Coleman explained there was a consensus amongst most of the homeowners about a year ago and a vote for a special assessment of approximately \$900 per homeowner was scheduled for January 28<sup>th</sup>.

Commissioner Alsworth expressed this item should be tabled until it had been voted upon by the HOA. She did not want the applicants to go to the homeowners and say the Commission had already agreed to a portion of the funding.

Commissioner Badenoch felt this was a discretionary project and the area already looked very nice. She preferred to see this Commission's funding go toward greater needs.

Vice Chairman Shultz felt this was a great project and that they were within the Commission's guidelines.

COMMISSIONER KNOWLTON MOVED TO CONTINUE THIS ITEM TO THE FEBRUARY 5, 2003 COMMISSION MEETING. COMMISSIONER ALSWORTH SECONDED THE MOTION WHICH CARRIED 6-0.

**UPDATE ON TOOLS ON WHEELS PROGRAM DEVELOPMENT EFFORTS**

Judy Melton returned to the Commission to give an update on this program since her presentation of August 2002. This program would make tools available, in a trailer, for homeowners to use in improving their properties. A document was distributed listing issues which were raised by Commissioners and the corresponding research results.

In regard to legal liabilities, Ms. Melton met with Donna Bronski, Deputy City Attorney, and policies were established. She also met with Risk Management and negotiated which equipment items could be used. In regard to grants from businesses, Ms. Melton said the response was not very great. As for corporate sponsorships, she mailed out 61 letters and was able to receive contributions amounting to about \$1100 in equipment from local businesses. In addition, a project proposal will be considered by General Dynamics at a meeting on January 20<sup>th</sup>. Feedback has been received from many neighborhood leaders and activists. Ms. Melton reported that by working with Code Enforcement, approximately ten violations per month involving property maintenance issues could be resolved by this program.

Mr. Millar said this program would have a one-year trial period to assess what other policies might be necessary. If the Commission was interested, they would be the sponsor and initiator of this program. Staff could bring this back in March with the exact rules for operation and a formal request for funding.

Ms. Melton again reviewed the implementation cost of about \$21,000, with the trailer costing \$6000, modifications \$3000 and tools \$12,000.

**MINUTES - REGULAR MEETING  
NEIGHBORHOOD ENHANCEMENT COMMISSION  
Wednesday, January 5, 2003  
Page 4**

**ELECTION OF 2003 OFFICERS**

COMMISSIONER KNOWLTON NOMINATED NANCY WENDORF AS CHAIRMAN FOR 2003.  
VICE CHAIRMAN SHULTZ SECONDED THE MOTION.

COMMISSIONER BADENOCH NOMINATED JOHN SHULTZ AS CHAIRMAN FOR 2003.  
COMMISSIONER ALSWORTH SECONDED THE MOTION.

JOHN SHULTZ WAS SELECTED AS CHAIRMAN BY A VOTE OF 4/1 WITH MR. SHULTZ  
ABSTAINING AND MR. KNOWLTON DISSENTING.

COMMISSIONER ALSWORTH NOMINATED PATTY BADENOCH AS VICE CHAIRMAN.  
VICE CHAIRMAN SHULTZ SECONDED THE MOTION.

COMMISSIONER KIESELL NOMINATED NANCY WENDORF AS VICE CHAIRMAN.  
COMMISSIONER KNOWLTON SECONDED THE MOTION.

PATTY BADENOCH WAS SELECTED AS VICE CHAIRPERSON BY A VOTE OF 4/2 WITH  
COMMISSIONERS KIESELL AND KNOWLTON DISSENTING.

**STAFF AND COMMISSION UPDATES (A.R.S. 38-431.02 (K))**

Mr. Keagy distributed a 'fact sheet' on the new front yard parking requirements as voted upon at last night's Council meeting. He thanked the Commission members for their tremendous efforts during this process.

Commissioner Alsworth gave an update on the fire hydrant issue saying that Rural Metro was conducting another study. She also discussed an issue regarding junk vehicles or sheds and discussion was held about agencies that can take those items away for free. Mr. Keagy said that type of information could go along with the educational process for citizens regarding the latest ordinance requirements.

Vice Chairman Shultz distributed an article regarding maintenance of school ball fields for inclusion on a future agenda.

Mr. Keagy said another future agenda item was for an amphitheatre at Coronado High School.

Commissioner Knowlton distributed an article titled "Shane's Inspiration" describing the need for playgrounds for children with disabilities and said he would like this topic as a future agenda item as well. He also requested further information regarding code enforcement such as how long things are taking to get resolved. Commissioner Knowlton further suggested changing the meeting time to 5:30 PM rather than 5:00 PM and Mr. Keagy said this would be voted upon as there seemed to be enough interest amongst the Commissioners.

**MINUTES - REGULAR MEETING  
NEIGHBORHOOD ENHANCEMENT COMMISSION  
Wednesday, January 5, 2003  
Page 5**

**OPEN CALL TO THE PUBLIC (A.R.S. 38-431.02)**

There were no other public speakers.

**NEXT MEETING DATE AND FUTURE AGENDA ITEMS**

The next meeting date will be February 5, 2003. The NFP balance was not available due to computer problems.

**ADJOURNMENT**

With no further business to discuss, the meeting adjourned at 6:50 PM.

Respectfully submitted,

Sandy Dragman  
Recording Secretary